

<u>Job Support</u>	
What Your Agency Does	What Your New Case Manager Does
<ul style="list-style-type: none"> • Help you find a job • Work with you to choose staff. • Follow your ISA. Give job support exactly as the plan says. • Make sure you are happy with your job services • Send easy-to-read reports to your case manager. Make sure you say how you are doing with your job goals. • Keep Records of when your support staff worked. Every 3 months, send your case manager a report showing how much staff worked with you. 	<ul style="list-style-type: none"> • Asks you if you want to work. • Helps you think about what kind of jobs you want to try • Works with you to write in your ISA about the help you need to work. Also, how many hours per week will the staff work with you, and what will the staff do to help you? • Regularly check if your job support is working. Talk to you to see if you're happy. • If needed, they will teach you about other agencies that might be able to help you.
<p>Why This Matters:</p> <p>Your agency makes sure you get the right job support and that everyone follows the rules. They make sure your job matches what you need and want.</p>	<p>Why This Matters:</p> <p>Your case manager makes sure you get the help you need to work. They check to make sure your staff follows your ISA goals. Your case manager fixes problems quickly if things aren't working.</p>

Home Support

What Your Agency Does

- Help you find a place to live
- Work with you to choose staff or a shared living provider.
- Follow your ISA. Give help at home exactly as your ISA says.
- Make sure you are happy with your services
- Send easy-to-read reports to your case manager. Show how you are doing with your home goals.
- Keep Records. Every 3 months, send your case manager a report showing how much staff worked with you.

Why This Matters:

Your agency makes sure you get the right help, your home is safe, and everyone follows the rules.

What Your New Case Manager Does

- Teach you about different places where you can live. Help you decide where you want to live.
- **Work with you to write in your ISA about the help you need at home.** Clearly describe how much help will be given, how long it will last, and how often.
- Include your own goals for your home life.
- Make sure your shared living provider does what it says in your ISA.
- Visit you at home and listen to you.
- Make sure your shared living provider and your other staff work well together. If there are problems, talk to HCRS and help solve them.

Why This Matters:

Your case manager helps you get the right support at home, follows your goals, and fixes issues quickly if things go wrong.

